

Risk Assessment - Gazebos

Significant Hazard	Groups at Risk	Existing Controls	Further Action Required
Roof	Participants / Hirer / Client	To make sure stage is level & secured before use.	
Erecting framework	Participants / Hirer / Client	To use gloves.	
Stability of Gazebo when erected	Participants / Hirer / Client	To ensure it has adequate weights on upright gazebo poles	
Power cables are a trip hazard.	Participants/ passers by/users/ person setting up / Rigging Team / / Hirer / Client	Ensure the cables are out of main walkways.	Cover with cable covers or cable tape
Roof falling if not supported	Person setting up / Rigging Team / / Hirer / Client	When setting up gazebo to check all safety clips are secured	
Water/ Liquid on flooring	Participants / Hirer / Client	Ensure floors are monitored for liquids and to mop up any liquids	Wet Floor Signage to be erected.
Bad Weather / High Winds	Participants / Hirer / Client	If the gazebo is not secure enough for extreme weather conditions, you must not use gazebo, hirer derig the gazebo to make safe.	Remove / De-Rig structure if the weather if weather is not suitable
Bad Weather / High Winds	Participants / Hirer / Client	Wind speeds of 18mph with gusts of 30mph if single weighted hirer / client should immediately de rig gazebo for safety.	Remove / De-Rig structure if the weather if weather is not suitable
Bad Weather / High Winds	Participants / Hirer / Client	Wind speeds of 21mph with gusts of 41mph if double weighted hirer / client should immediately de rig gazebo for safety.	Remove / De-Rig structure if the weather if weather is not suitable
Bad Weather / High Winds	Participants / Hirer / Client	Wind speeds of 18mph with gusts of 30mph hirer / client should immediately de rig gazebo side walls for safety.	Remove / De-Rig structure if the weather if weather is not suitable

Method Statement - GAZEBOS

1. Inspect area gazebo will cover, ensure flat ground and remove any obstacles.
2. Check height area above for any restrictions. i.e. cables trees, lights.
3. Ensure there are at least two persons from the rigging team, setting up the site.
4. Put on protective gloves, high visibility jackets and work boots
5. Secure Gazebo, Use base weights or pegs to ensure secured in its position.
6. Safety rules followed by HSE safety regulations to be given to the supervised operator.

Dimensions - GAZEBOS

GAZEBO SIZE
6M X 3M

LARGE GAZEBO

GAZEBO SIZE
3M X 3M

MEDIUM GAZEBO

GAZEBO SIZE
2M X 2M

SMALL GAZEBO

Fire Safety Risk Assessment - GAZEBOS

Significant Hazard	Groups at Risk	Existing Controls	Further Action Required
Smoking e.g Cigarettes, matches and lighters	Participants / Users	To make sure nobody smokes in the Gazebo.	
Electrical / Gas or oil-fired heaters (portable)	Participants / Users	Not to be used.	
Light fittings and lighting equipment e.g. halogen lights or display lighting	Participants / Users	Ensure electrical and mechanical equipment is installed, used, maintained and protected in accordance with the manufactures instructions.	
Obstruction of equipment ventilation eg generators	Participants / Users	Ensure electrical and mechanical equipment is installed, used, maintained and protected in accordance with the manufactures instructions.	
Naked flames eg candles	Participants / Users	No naked flames to be used 1 meter distance from the roof canvass - Flame Retardant BS7837:1996	
Flares, Fireworks and Pyrotechnics	Participants / Users	Not to be used.	
Deliberate ignition eg arson, vandalism.	Participants / Users	Take precaution to avoid arson.	